



### Preventing Corruption in the University of NSW

University of NSW *Professional Staff* have statutory obligations, responsibilities and protections regarding public assets, public money and reporting possible corruption at the University of NSW. UNSW is a Statutory Authority under law and all Professional Staff employed by the University are considered to be NSW Public Officials with responsibilities to the NSW Government and the NSW General Public.

**Reportable matters include:** Corrupt Conduct; Maladministration; serious and substantial waste; and government information contravention.

A Public Official who makes a disclosure or report on these matters is protected under law from reprisals such as dismissal. But this protection is only available if you follow the procedures in law, and in policy.

### New Changes to the Law – from April 2013

1. Extending the definition of “Public Official” to include anyone working for a contractor providing services to the Statutory Authority (eg, contractors providing services to UNSW, including cleaning, gardening, security etc).
2. **A Public Official (including ALL UNSW Professional Staff) MUST REPORT** all alleged instances of corruption, maladministration, serious and substantial waste of public funds and any government information contraventions.
3. You will have 3 years of protection from reprisals, rather than the current 2 years.

The CPSU can arrange basic education & training for all Professional Staff, including managers. This is not limited to just CPSU members, but ALL Professional Staff at UNSW. For training to occur enough people must opt in, so please Contact us today if you are interested.

### Check with the CPSU

The CPSU can help you with understanding what your rights and obligations are, and we’re reviewing how the University of NSW is going. If you are uncertain at all, or want some advice, contact the CPSU today.

**Report To or Contact the CPSU** on [unsw@psa.asn.au](mailto:unsw@psa.asn.au)

Or CPSU Organiser, Ian Lisser on [ilisser@psa.asn.au](mailto:ilisser@psa.asn.au) 0408 213 339

**[JOIN the CPSU Online Today!](https://membership.psa.asn.au/join/)**

Visit <https://membership.psa.asn.au/join/>

## CONTACT YOUR CPSU

The UNSW Branch of the CPSU is part of the PSA of NSW

### website

[psa.asn.au/agencies/universities](http://psa.asn.au/agencies/universities)

### facebook

[facebook.com/cpsu.nsw](https://facebook.com/cpsu.nsw)

### email

[unsw@psa.asn.au](mailto:unsw@psa.asn.au)

### CPSU Delegates

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0408 213 339

### INDUSTRIAL OFFICER

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## Your checklist

- Read through the UNSW Policies
- Contact the CPSU to express interest in training
- Share and discuss this with your workmates
- JOIN the CPSU



## Get to know your responsibilities better!

### What is Maladministration?

**Maladministration:** conduct that involves action or inaction of a serious nature that is either:

1. contrary to law (equal employment laws, anti-discrimination laws, industrial laws including Enterprise Agreements)
2. unreasonable, unjust, oppressive or improperly discriminatory
3. based wholly or partly on improper motives.

### Some examples are:

- awarding jobs, contracts and tenders to people that are related by family, friendship or association
- failing to make a decision in accordance with university policy for no appropriate reason
- taking formal action against a person without giving them procedural fairness.

### What is Corruption?

### What is Honest Belief on Reasonable Grounds?

### What is Serious and Substantial Waste of Public Money?

**These are all things every UNSW Professional Staff employee (aka public official) should know.**

And for UNSW managers, it becomes very important that you know what your obligations are, and know how to handle allegations and prevent possible corruption in your workplace.

**Contact the CPSU Today to arrange training to make sure you fully understand your responsibilities as a NSW Public Official working at the University of NSW**

### Want More Info?

Visit the NSW Ombudsman's website for information, fact sheets on this, and other, responsibilities.

[www.ombo.nsw.gov.au](http://www.ombo.nsw.gov.au)

**Contact the CPSU – The Professional Staff Union** - to arrange a training session for general employees or managers.

### JOIN the CPSU

**Your Professional Staff Union @UNSW**

Contact CPSU Organiser

**Ian Lisser**

[ilisser@psa.asn.au](mailto:ilisser@psa.asn.au)

0408 213 339

## ***Check out your University Policies\*:***

Making and handling public interest disclosures  
<http://www.gs.unsw.edu.au/policy/pidprocedure.html>

UNSW Guidelines for Commercial Activities  
<http://www.gs.unsw.edu.au/policy/commercialactivitiesguide.html>

\* University policies will need to be updated shortly

### **And Relevant Legislation:**

- Independent Commission Against Corruption Act 1988 (NSW)
- Ombudsman Act 1974 (NSW)
- Public Interest Disclosures Act 1994 (NSW)
- University of New South Wales Act 1989 (NSW)