



How Ethical is *Your* Workplace?

Preventing Corruption in the NSW Public Services

University of NSW *Professional Staff* have statutory obligations, responsibilities and protections regarding public assets, public money and reporting possible corruption at the University of NSW. UNSW is a Statutory Authority under law and all Professional Staff employed by the University are considered to be NSW Public Officials with responsibilities to the NSW Government and the NSW General Public.

Reportable matters include: Corrupt Conduct; Maladministration; serious and substantial waste; and government information contravention.

A Public Official who makes a disclosure or report on these matters is protected under law from reprisals such as dismissal. But this protection is only available if you follow the procedures in law, and in policy.

New Changes to the Law – from April 2013

1. Extending the definition of “Public Official” to include anyone working for a contractor providing services to the Statutory Authority (eg, contractors providing services to UNSW, including cleaning, gardening, security etc).
2. **A Public Official (including ALL UNSW Professional Staff) MUST REPORT** all alleged instances of corruption, maladministration, serious and substantial waste of public funds and any government information contraventions.
3. You will have 3 years of protection from reprisals, rather than the current 2 years.

The CPSU can arrange basic education & training for all Professional Staff, including managers. This is not limited to just CPSU members, but ALL Professional Staff at UNSW. For training to occur enough people must opt in, so please Contact us today if you are interested.

REPORT TO THE CPSU – The CPSU/PSA Ethical Audit of UNSW

The CPSU is collating as many examples as possible regarding how the University of NSW may not be meeting their ethical obligations affecting Professional Staff.

Report To or Contact the CPSU on unsw@psa.asn.au

Or CPSU Organiser, Ian Lisser on ilisser@psa.asn.au 0408 213 339

[JOIN the CPSU Online Today!](https://membership.psa.asn.au/join/)

Visit <https://membership.psa.asn.au/join/>

Auditing the Ethics of UNSW

The CPSU, the Professional Staff Union, is doing a series of activities to determine how **Ethical IS the University of NSW** is when dealing with the Professional Staff at work.

There are many legislative requirements that this University should be implementing and following, so this is a great place to start.

Each new bulletin will include key information for all Professional Staff in understanding the legislative requirements.

This will include;

- how the legislation should be implemented,
- what your responsibilities are as a Professional Staff employee,
- what your managers' responsibilities are, and
- how you can contribute to the Audit of UNSW Ethics

CAMPAIGN ORGANISER

Ian Lisser ilisser@psa.asn.au
0408 213 339

INDUSTRIAL OFFICER

Blake Stephens

Your checklist

- Read through the UNSW Policies
- Contact the CPSU to express interest in training
- Share and discuss this with your workmates
- JOIN the CPSU



Get to know your responsibilities better!

What is Maladministration?

Maladministration: conduct that involves action or inaction of a serious nature that is either:

1. contrary to law (equal employment laws, anti-discrimination laws, industrial laws including Enterprise Agreements)
2. unreasonable, unjust, oppressive or improperly discriminatory
3. based wholly or partly on improper motives.

Some examples are:

- awarding jobs, contracts and tenders to people that are related by family, friendship or association
- failing to make a decision in accordance with university policy for no appropriate reason
- taking formal action against a person without giving them procedural fairness.

What is Corruption?

What is Honest Belief on Reasonable Grounds?

What is Serious and Substantial Waste of Public Money?

These are all things every UNSW Professional Staff employee (aka public official) should know.

And for UNSW managers, it becomes very important that you know what your obligations are, and know how to handle allegations and prevent possible corruption in your workplace.

Contact the CPSU Today to arrange training to make sure you fully understand your responsibilities as a NSW Public Official working at the University of NSW

Want More Info?

Visit the NSW Ombudsman's website for information, fact sheets on this, and other, responsibilities.

www.ombo.nsw.gov.au

Contact the CPSU – The Professional Staff Union - to arrange a training session for general employees or managers.

JOIN the CPSU

Your Professional Staff Union @UNSW

Contact CPSU Organiser

Ian Lisser

ilisser@psa.asn.au

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Check out your University Policies*:

Making and handling public interest disclosures

<http://www.gs.unsw.edu.au/policy/pidprocedure.html>

UNSW Guidelines for Commercial Activities

<http://www.gs.unsw.edu.au/policy/commercialactivitiesguide.html>

** University policies will need to be updated shortly*

And Relevant Legislation:

- Independent Commission Against Corruption Act 1988 (NSW)
- Ombudsman Act 1974 (NSW)
- Public Interest Disclosures Act 1994 (NSW)
- University of New South Wales Act 1989 (NSW)