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CORPORATE SERVICES
WORK HEALTH AND SAFETY DIRECTORATE

Ms Anne Gardiner General Secretary Public Service Association of NSW 160 Clarence Street SYDNEY NSW 2000

DOC15/848905

Dear Ms Gardiner

# New Training Arrangements - face to face CPR and Anaphylaxis

I am writing to advise you that from 1 January 2016, new training arrangements will commence for face to face Cardiopulmonary Resuscitation (CPR) and Anaphylaxis training through the establishment of an approved panel of registered training providers.

Please find attached the information that has been provided to all NSW government schools regarding these changes.

These new training arrangements will mean that every school across the state has a minimum of 11 providers to choose from, with over 600 individual trainers accredited to deliver training. These changes will also ensure all schools receive a consistent and high quality service, greater flexibility in arranging training and competitive pricing.

With the implementation of these changes, the NSW Anaphylaxis Education Program will no longer be running the face to face anaphylaxis training and will therefore be available to provide expert advice and support to all schools on managing anaphylaxis and complex cases.

Schools and workplaces can start to book their training now for the 2016 school year directly with providers using the Department's new provider website. This website details provider contact information and indicative training costs.

If you have any questions, please do not hesitate to contact Ms Heather Dring, Leader, Professional Development, on 02 9707 6274 or by email at <a href="mailto:heather.dring@det.nsw.edu.au">heather.dring@det.nsw.edu.au</a>.

Yours sincerely

Marnie O'Brien

Group Director, Work Health and Safety

13 November 2015

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**NSW DEPARTMENT OF EDUCATION** 

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## **WHS** Directorate



Safety is everyone's responsibility

# New Training Arrangements — face to face CPR and Anaphylaxis

From <u>1 January 2016</u>, new training arrangements will commence for face to face CPR and Anaphylaxis training through the establishment of an approved panel of registered training providers. Schools and workplaces can start to book their training **now** for the 2016 school year, directly through the <u>approved panel of providers</u>.

#### Why are these changes being made?

The Department is aware that current arrangements cannot meet the demand across the state. These new training arrangements will ensure that a minimum of 11 providers can service every school with over 600 individual trainers accredited to deliver training across the state.

These changes will also ensure all schools and workplaces receive a consistent and high quality service, greater flexibility in arranging training and competitive pricing.

With the implementation of these changes, the NSW Anaphylaxis Education Program will no longer be running the practical anaphylaxis training and will therefore be available to provide expert advice and support to all schools on managing anaphylaxis and complex cases.

# What are the requirements for face to face CPR and Anaphylaxis Training?

All NSW government schools are to arrange for face to face CPR training annually. With the implementation of the new training arrangements, the Department is streamlining face to face anaphylaxis training annually to align with CPR. This will provide schools the option to combine these courses into the one session.

#### Coming Soon

(more information will be provided in Term 1, 2016)

**Term 2, 2016**—WHS Directorate will publish a training calendar at locations across the state to support greater access to training for smaller, rural and remote schools.

**Term 3, 2016**—Principals can nominate staff to participate in the Department's Train the Trainer Program for in-house delivery of face to face CPR and Anaphylaxis training.

## e-Safety System— Training Records

To support principals and workplace managers, all training records under the new arrangements will be maintained and managed through the e-Safety system.

Professional learning hours will be automatically recorded in MyPL@Edu.



Have a question about the new training arrangements? Call us on 1800 811 523