

Community Services bulletin Caseworker Development Programme

It has come to the attention of the PSA that some Districts are directing new caseworkers, who have not completed the necessary CDP modules, to conduct home visits and be allocated cases.

Those tasks should not be performed by Caseworkers until they have completed the necessary modules.

To Read the Primary and Secondary Caseworker Activities while undertaking CDP click [HERE](#).

<http://psa.asn.au/wp-content/uploads/2017/04/CDP-Primary-Secondary-Caseworker-Activities-v3-28-April-2015-3.pdf>

This document was negotiated with the PSA in 2011 and explains in detail tasks that may be performed by new Caseworkers as they complete each of the compulsory modules.

The Department is obliged to adequately train all new Caseworkers, provide

mentoring and gradually introduce the full range of Casework duties in pace with completing the various CDP modules.

A failure to do so will see practice degenerate and Caseworkers left to sink or swim.

The Department has a duty of care to staff and all staff who have any client contact must undertake training in Preventing and Managing Occupational Violence.

No Caseworker should undertake a home visit without having undertaken PMOV.

If you have any concerns about directions to perform work for which you have not completed the necessary module, please contact your delegate or one of the PSA's designated Community Services Industrial or Organising staff.

