

Custodial Corrections Operations Policy and Procedure Manual Benchmarking Reform

Corrective Services NSW (CSNSW) is currently undertaking a benchmarking program to ensure all correctional centres provide value for money and enhanced service delivery. The Program includes two major components:

1. **Performance targets:** that outline what centres need to achieve to become the best they can be; and
2. **Resources (including staffing):** required for a centre to perform efficiently and effectively.

It has been established that there is a need for review of current policy and procedure (OPM) and implement into the development of a new policy and procedure to meet performance targets and reflect all changes within the benchmarking process.

OPM REF	
ITEM	
Section: 7.24 (Current OPM)	Section: 8.12 (Benchmarking)
	Hairdressing & Hygiene

Last Review Date: 2016

Consultation: Anthony Tait (Manager of Industries), Rachel Harper (Manager, Offender Education and Training), Luke Grant (Assistant Commissioner, Strategy and Policy), Anne-Marie Martin (Assistant Commissioner, Executive Director Offender Management, Programs and Policy)

Comments:

- Content has been reviewed and updated.
- Wording changed to ensure that the policy is clear and concise.
- Position titles updated: General Manager to Governor.
- On advice from Assistant Commissioner Grant and Assistant Commissioner Martin, the service provider of Hygiene and Safety Training is identified as CSI.
- Policy and procedure have been divided to ensure that both are easily identified by the reader, policy is now in the approved format.
- Procedures to be undertaken have been put into the table format to ensure that staff are aware of their responsibilities and can easily identify and follow procedure.

Stakeholder Endorsed:

On behalf of CSI
Anthony Tait
13/07/2017

[Signature]
6/12/17