

Custodial Corrections Operations Policy and Procedure Manual Benchmarking Reform

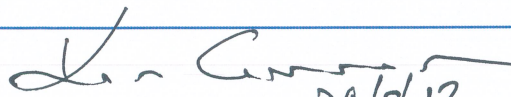
Corrective Services NSW (CSNSW) is currently undertaking a benchmarking program to ensure all correctional centres provide value for money and enhanced service delivery.

The Program includes two major components:

1. **Performance targets:** that outline what centres need to achieve to become the best they can be; and
2. **Resources (Including staffing):** required for a centre to perform efficiently and effectively.

It has been established that there is a need for review of current policy and procedure (OPM) and implement into the development of a new policy and procedure to meet performance targets and reflect all changes within the benchmarking process.

OPM REF	ITEM
Section: 7.18 (Current OPM) Section: 9.2 (Benchmarking)	Application for financial assistance for inmate's families – Funeral Assistance
Last Review Date: 2015 Consultation: Reverend Rodney Moore (Chaplaincy Coordinator) Comments: • Content has been reviewed and updated. • Wording changed so that the policy is clear and concise. • Position titles updated: General Manager to Governor. • In consultation with Dr Anne-Marie Martin (Assistant Commissioner , Executive Director Offender Management and Programs), an amendment has been made to include referral to the relevant agencies to arrange a public burial, and that CSNSW will facilitate the costs: Previously, the policy stated: 'Where the immediate family are not able or available to take responsibility for the burial of a deceased inmate, CSNSW will arrange for a public burial. CSNSW will meet the cost of removal of the body from the correctional centre to the nearest morgue. Where a non-citizen dies in custody, and the body is to be returned overseas, CSNSW will pay the cost of transporting the inmate's ashes to his/her country of origin.' The policy currently reads: 'In cases where the immediate family are unable to, or decline to arrange a funeral, CSNSW will contact the relevant agencies to arrange for a public burial and facilitate the costs of transporting the body to the nearest morgue; or where transportation of a non-citizen's body is required, their ashes to Chaplaincy Coordinator or Officer'. • Policy and procedure have been divided to ensure that both are easily identified by the reader, policy is now in the approved format. • Procedures to be undertaken have been put into the table format to ensure that staff are aware of their responsibilities and can easily identify and follow procedure. Stakeholder Endorsed:	


 24/8/17