

Custodial Corrections Operations Policy and Procedure Manual Benchmarking Reform

Corrective Services NSW (CSNSW) is currently undertaking a benchmarking program to ensure all correctional centres provide value for money and enhanced service delivery.

The Program includes two major components:

1. **Performance targets:** that outline what centres need to achieve to become the best they can be; and
2. **Resources (Including staffing):** required for a centre to perform efficiently and effectively.

It has been established that there is a need for review of current policy and procedure (OPM) and implement into the development of a new policy and procedure to meet performance targets and reflect all changes within the benchmarking process.

OPM REF	ITEM
Section 12.1.9 (Current OPM) Section 5.3 (Benchmarking)	Let-go, Lock-in, Musters
Comments: • Procedure has been separated from policy and placed into stand-alone tables. • Procedure table identifies roles and responsibilities. • Recommended lock-in times for RBP set at 2100hrs. • The change of lock-in time due to Daylight savings identified as a <u>recommendation</u>. • OPM previously identified that a Governor can seek a variation from the lock-in times by making a written submission to the Assistant Commissioner through Directors. ○ Amended to provide Governor with the ability to determine appropriate lock-in times dependent on operational activities. ○ Lock-in time to be incorporated into a Local Operating Procedure if different from those currently recommended in COPP - Deviation from times stipulated in the LOP must be reported through the IRM. • Procedure on musters supports the development and use of Local Operating Procedures. • Consultation with RBP stakeholders identified Let-go & Lock-in procedures for Dormitory style units.	

Stakeholder Endorsed:

Chair
OPM Steering Committee

A handwritten signature in blue ink, appearing to read "Kevin Corcoran".

Kevin Corcoran
Assistant Commissioner
Custodial Corrections Division

Date:

Date: 10/7/17