

**From:** Wendy Keith [mailto:Wendy.Keith@facs.nsw.gov.au]  
**Sent:** Wednesday, 21 February 2018 1:57 PM  
**To:** Katy Ambler  
**Subject:** RE: Parental Leave Entitlements

*Dear Katy*

*I refer to your correspondence dated 22 December 2017.*

***Temporary appointments being converted to ongoing status.*** *I am a firm believer that it is a preferred option to have as many ongoing staff as possible within the HCC to offer job security to our staff as to this end, as discussed previously and acknowledged in your letter we have the intention of reviewing our position at the end of the 2017-2018 financial year.*

***Parental Leave.*** *Housing Contact Centre employees, both ongoing and temporary, are being provided their parental leave entitlement under the provisions contained within the Crown Employees (Public Service Conditions of Employment) Reviewed Award 2009. Please be advised there are no casual employees employed within the Housing Contact Centre.*

*Should you have any specific instances and/or examples of where parental leave entitlement has not been provided please provide details.*

*Looking forward to seeing you on the 14<sup>th</sup> March.*

*Kind regards*

Wendy

**Wendy Keith | Director Housing Contact Centre**  
Department of Family and Community Services | Housing Contact Centre  
T 02 9612 6242 | M 0447 505 311  
E [wendy.keith@facs.nsw.gov.au](mailto:wendy.keith@facs.nsw.gov.au)  
A Level 2, 23-31 Moore St Liverpool NSW 2170  
W [www.facs.nsw.gov.au](http://www.facs.nsw.gov.au)