

# WORKLOAD CONCERN REPORT

Date / Time\*

Radio Operations Centre \*

Where the channels:

Merged      Alpha

Channels and Duration?

Were any channels sent to another centre?

Yes              No

Was a channel migrated from another centre?

Yes              No

Did the Operators consider the workload busy during the affected period?

Yes              No

What was the Genwatch workload percentage for the affected channel?

How many staff were rostered for the shift?

How many called in sick?

Were they replaced?

Yes              No

**Was the Supervisor advised if it became too busy?**

Yes

No

**What action was taken?**