



Our ref: D18/938923

Mr Stewart Little
General Secretary
NSW Public Service Association
GPO Box 3365
SYDNEY NSW 2001

26 November 2018

Attention: Ms Julie Bond Senior Industrial Officer

Dear Mr Little

Correctional Officer on grade Transfer List

I write in relation to the Correctional Officer on grade Transfer List. It is my understanding that this was discussed during a meeting at the Long Bay Complex on Tuesday 20 November 2018, and that the Association is seeking a written commitment that CSNSW will exhaust the current transfer lists.

The Custodial Correctional Officer Operational Workforce Planning Q & A that has been provided to the Association for comment says that the existing transfer lists will continue to be used until all those on the list for each location have been made an offer.

CSNSW remains committed to exhausting the transfer lists in accordance with the Operational Workforce Plan for each centre. The Operational Workforce Plans set out the number of vacancies for a centre in a financial year and the sourcing method that will be used to fill the roles. This means that not all vacancies for a particular centre will be filled by the transfer list during a financial year.

I confirm that where a centre still has officers on the transfer list that centre will be excluded from the annual expression of interest process until all officers on the list have been made an offer.

I have also attached the transfer lists that closed 30 April 2018 as requested by the Association.

Please contact Lisa Johnstone Senior HR Manager Industrial Relations on 8346 1324 if you wish to discuss to discuss this matter further.

Yours sincerely

Cathryn Hellams
HR Director CSNSW Business Partner