

Annual General Meeting and Executive Committee General Meeting National Parks Vocational Branch

Tuesday 12 November 2024 @ 10:00

At PSA House, 160 Clarence St, Sydney Level 11 Room 2
or by Microsoft Teams - [Click here to join the meeting](#)

- 1) Attendance / Apologies
- 2) Minutes from the previous AGM (held November 2023)
 - Confirmation, Business arising
- 3) Annual reports
 - Chair, Treasurer
- 4) Ballot for the NPVB executive
 - Nominations received before the meeting
 - Nominations from the floor
 - Filling the following roles in the executive committee:
 - Chair
 - Vice-Chair
 - Secretary
 - Treasurer
 - Women's Contact Officer
 - Park Programs (inc. CAP and Business Delivery) Representative
 - Field Officer Representative
 - Administration Staff Representative
 - Aboriginal Representative
 - Three (3) delegate members
- 5) Dates of committee meetings for the next 12 months

END OF AGM.

Quarterly meeting of NPVB executive committee

- 6) Minutes of the last NPVB Executive Committee general meeting (held 13 August 2024)
 - Corrections?
 - Business arising (PTO)
- 7) PSA updates since August meeting
 - Summary of activity
 - Industrial bulletins, Meetings, Industrial officer report on specific issues
- 8) Working group updates
 - Uniform, Law Enforcement, Radio, Ranger Progression
- 9) General Business

Action from August meeting	Status
2.1 JCC item follow up - repeat request copy of career progression action plan (if not provided beforehand).	
2.2 Ben and Janet to request the following at their next meeting with HR: <ul style="list-style-type: none"> - details on the use or ownership of the data collected in personality and other tests by private companies as part of recruitment processes - any update on how payroll notices of debts will be handled - if there is or was a Human Resource Management Strategy for NPWS 	
4.1 At the November AGM, new signatories on the accounts need to be decided, and those signatories need to make the time to proceed to a Bendigo Bank branch to have the account details updated in person.	
5.1 Martin to request update on provision of suitable winter uniform items for next winter and confirm it won't be restricted to Southern Ranges Branch.	
6.1 JCC item: request for change to Women's WHS Consultative Committee terms of reference to include any female Health Safety Representatives (HSRs) plus a representative of the PSA.	
6.2 Ben and Naomi to investigate current situation regarding HSRs across NPWS and whether any are female.	
7.1 JCC item: Ask how the DCCEEW workplace presence policy will be developed and what opportunities will be provided for union feedback.	
7.2 JCC item: Ask for an update on the implementation of set work patterns for field officers and what provisions will be embedded to ensure affected staff do not lose accumulated ADOs.	
7.3 Ben to review the DCCEEW Return to Work from Injury Policy.	
7.4 Ben to discuss with Siobhan Callinan the possibility of the PSA approaching Minister Sharpe for a meeting regarding problems with the NPWS structure, including the fact that there are no new ranger roles (despite extra lands under NPWS management and infrastructure funding), and the low levels of remuneration for non-executive staff across various roles compared to other agencies in DCCEEW.	