

## CSSB Dinner Meal Allowance Claim – Terms of in principle agreement

1. The Commissioner will pay each of the four claimants a lump sum, less applicable taxation, equivalent to the value of the claim identified in the Amended Statement of Claim filed by the PSA on 18 June 2025.
2. The Commissioner will pay Scenes of Crime Officer (**SOCOs**), Crime Scene Officer (**CSOs**) and Technical Forensic Analyst (**TFAs**) within the Crime Scene Services Branch (**CSSB**) stationed in the Sydney Metropolitan area (excluding the claimants) as follows:
  - a. \$1,500 per employee per year of completed service for the period 27 November 2018 to 27 November 2024 (**relevant period**) (**lump sum payment**). “Year” means 12 months. Payments will be pro-rated for part-year of completed service. For e.g. an employee will receive \$1,500 per year if they have completed 12 months of service. If a SOCO only works for six months of the year they will be entitled to \$750 for that year.
  - b. The lump sum payment will be further pro-rated if:
    - i. An employee works part-time; and/or
    - ii. An employee has been on a Flexible Work Arrangement (**FWA**) whereby the FWA meant that they were otherwise unavailable to work shift which went until or beyond 6.30pm (**PM shift – see note below about what shifts are PM Shifts**).
3. The Commissioner will pay SOCOs, CSOs and TFAs within the CSSB who are stationed outside of the Sydney Metropolitan area as follows:
  - a. \$1,500 per employee per year of completed service for the relevant period provided that the employee was capable of being rostered on a PM shift. For e.g. SOCOs outside of Metropolitan Sydney have not worked PM shifts since 2019 (with limited exceptions). Such SOCOs would be entitled to the \$1,500 per year (provided they completed a full year of service) for the period up until 2019 when they could be rostered on PM shifts.
  - b. The lump sum payment will be further pro-rated if:
    - i. An employee works part-time; and/or
    - ii. An employee has been on a FWA whereby the FWA meant that they were otherwise unavailable to work a shift which went until or beyond 6.30pm (PM shift).

4. For the period since the claim was filed in the Court (28 November 2024 – 10 November 2025), the evening meal allowance will be paid when an employee meets the following criteria:
  - a. the employee travelled to perform their duties until or beyond 6.30pm whilst on shift; and
  - b. the employee did not require overnight accommodation on that shift; and
  - c. the employee either:
    - i. was required to travel a cumulative distance of 60km on the shift; or
    - ii. performed duties outside of their normal headquarters (including travelling to crime scene or exhibit examination jobs or otherwise attending such jobs) for a cumulative period of 4.5 hours or more on that shift.
5. The Commissioner will pay an evening meal allowance to employees within the CSSB (except for employees working an Allocator shift) if the employee meets the following criteria moving forward as follows:
  - a. the employee travels to perform their duties until or beyond 6.30pm whilst on shift; and
  - b. the employee does not require overnight accommodation on that shift; and
  - c. the employee is either:
    - i. required to travel a cumulative distance of 60km per shift and is 30km away from their normal headquarters at the time of taking their meal break; or
    - ii. performing duties outside of their normal headquarters (including travelling to crime scene or exhibit examination jobs or otherwise attending such jobs) for a cumulative period of 4.5 hours or more on that shift.

**Note:** PM shifts include the following shift times for the purposes of points 2 and 3 outlined above: 12.00pm to 10.30pm, 12.00pm to 11.30pm, 2.00pm to 10.30pm, 2.00pm to 11.30pm, 2.00pm to 12.30am, 12.00pm to 12.30am or 6.00pm to 6.30am.

**Note:** The lump sum payments will be paid less any applicable taxation. If the in principle agreement is approved by the Executive and members receive payments under terms 2 and 3, the PSA advises members that they should seek their own financial advice on the appropriate taxation of any payments made.